



Canoe Outpost-Peace River
 2816 NW County Rd. 661 – Arcadia, FL 34266
 800-268-0083 – 863-494-1215 – 863-494-4391f

Dear Peace Paddler:

We must have a completed and signed Canoe Outpost-Peace River, Inc. Credit Card Authorization (CCA) on file at least 2 days before your paddle trip to hold your reservation. Nothing is charged on the card unless canoes, kayaks, services, and/or camping gear are not used, and/or damages and/or late fees are incurred, and/or search & rescue etc. If we do not have your CCA by 4:00 p.m. two days prior to the trip, we will have to automatically cancel your trip, you will not be contacted. Example: a Saturday reservation needs a CCA on file by Wednesday at 4:00 p.m. to avoid cancellation. We may contact you earlier for CCA if it is any extremely busy weekend and/or holiday. **Please complete and sign the form and return to confirm your reservation. Form may be faxed or mailed, contact information at bottom.** Parties showing up but not taking all the canoes reserved will be charged the quoted price plus sales tax per canoe/kayak as per the CCA form. Personal canoes/kayaks/boats cannot be substituted for rentals upon arrival. You do have the opportunity to make changes up to 48 hours before the trip.

Credit Card Authorization Form (CCA)

We appreciate the decision you have made to reserve and/or purchase products and/or services from Canoe Outpost-Peace River, Inc. Since you have chosen the option of utilizing your MasterCard, Visa, American Express, or Discover Card to reserve and/or pay for your paddle trip, please complete the information below. The purpose of this form is that due to banking regulations and as a result of banks suffering extensive losses on credit card transactions, our bank has required that any Canoe Outpost-Peace River, Inc. customer who wishes to use a credit card to reserve/pay for rentals and/or services, must have a signature in our files authorizing us to accept their credit card orders. This request will help to protect you and your credit card account from any credit card misappropriations. Please know that it is only necessary to complete this form once, for all of your credit card orders with Canoe Outpost-Peace River, Inc. annually. **Please advise Canoe Outpost if you want this form held for future use.**

I authorize Canoe Outpost-Peace River, Inc. to accept telephone, fax, e-mail, and mail orders. I have completed the below Credit Card Authorization Form in good faith, and I understand that any order/reservation is not valid until accepted by Canoe Outpost-Peace River, Inc., who refuses the right to refuse any purchase orders, either written or verbal. I understand that Canoe Outpost-Peace River, Inc. makes no warranties other than those set forth in this agreement or created by law in the state in which I reside.

Upon the completion and signing of this form, I hereby authorize Canoe Outpost-Peace River, Inc. to charge the below credit card the currently listed price and/or quoted price per my reservation for each vessel reserved but not used on day of reservation if I fail to notify Canoe Outpost-Peace River, Inc. of cancellation of any number of reserved canoes/kayaks and/or outfitting. Cancellations must be made by the prior day of services at noon to avoid being charged. I also authorize Canoe Outpost-Peace River, Inc. to charge my account any service fees based on current Canoe Outpost Service Fee Schedule (posted at main office for review or available upon request) for any of the following that myself or others in my party may incur: any lost and/or damaged equipment and/or damage to any physical property owned or leased by Canoe Outpost-Peace River, Inc. or Peace River Outpost, Inc. or Charlotte Bragg Trust; any late fees and/or for any search and/or rescue of myself, anyone else in my party, and for any equipment; for any use of Canoe Outpost equipment, facilities, and services such as parking, docking, camping, and transportation of equipment and people that were not previously reserved but incurred by myself or anyone else in my party that were not part of the reservation, or not registered Canoe Outpost customers but represented as members of my party; clean up of any picnic area, camping area, beach area, or along the river and repair of any camping area and/or beach area used by myself or others in my party, and for any preparations and transportation of reserved camping gear.

Note: For any challenges with mailed in or telephoned in credit card orders, an attempt to reprocess the order will be made once each day for a period of not more than three (3) consecutive business days using that same credit card number. Those challenges may include: declined card, invalid card, illegible or incomplete card number and/or expiration dates etc. Upon the third and final failed attempt to process this order, the order will be deleted from Canoe Outpost-Peace River, Inc.'s open order status. Although this Credit Card Authorization Form is on file at Canoe Outpost-Peace River, Inc., Canoe Outpost-Peace River, Inc. reserves the right to request additional information on each additional order. The completion and delivery of this form do not constitute a reservation. **Reservations must be made by calling 800-268-0083.**

Reservation Date: _____ Reservation Name: _____

Run Scheduled: Zolfo - Gardner - Brownville – Oak Hill – Hourly - Other _____ (Circle one)

Day Phone _____ Fax # _____ E-Mail _____

Cardholder Name _____ (name as it appears on the card)		
Cardholder Signature _____		
Card Number _____ (MasterCard, Visa, American Express, Discover) Circle type of card	Exp. Date _____	CVV# _____

Billing Address _____

City _____ State _____ Zip Code _____

If you do not want us to hold your CCA form for a future paddle trip, please check here _____ otherwise we will keep it on file. If you make a check mark it will be held for 30 days regardless before shredding in case service charges were incurred or in case of other issues.. Fax back to at **863-494-4391** or Mail to 2816 NW County Rd. 661 Arcadia, FL 34266 or scan or take a pic & email to peacepaddler@canoeoutpost.com We will email a confirmation if email address is provided.

1/23/2017.

Canoe Outpost-Peace River

General and Credit Card Authorization Service Fee Schedule

Late Fee: \$10 per half hour for each staff member who has to stay past closing time per vessel. Minimum 2 staff members (office staff member and dock staff member). Time will be rounded up to next half hour.

Search and Rescue Fee: \$25.00 per hour for each staff member plus fuel and any other incurred costs. Minimum 2 staff members needed (office staff member and dock staff member). If boat is launched, add 1-2 more staff members. Same fee applies for on the water river clean-up of customer debris

Unscheduled Pick Up Fee: \$25.00 per vessel to pick up at any location within 25 miles of Arcadia, FL. Fee is double over 25 miles.

Campsite Cleanup Fee: \$50.00 plus \$20.00 per hour for each staff member involved. Includes picking metal cans, plastic bottles, and glass bottles out of campfires. Toilet paper clean up also will be charged.

Picnic Table Repair: \$25.00 per hour plus cost of materials/replacement parts. Picnic Table Replacement: \$150.00 per table.

Replacement of live tree/shrub that has been cut down: \$100 per tree or shrub, 4" in diameter and smaller. \$200 per tree over 4" in diameter.

Paddle Equipment Replacement Costs (per item):

Canoe	\$1000.00
Tandem Kayak	\$ 500.00
Solo Kayak	\$ 500.00
Canoe Paddle	\$ 20.00
Kayak Paddle	\$ 35.00
Lifejacket/orange	\$ 15.00
Lifejacket/fitted youth	\$ 25.00
Lifejacket/fitted adult	\$ 30.00
Boat Cushion	\$ 20.00
Seatback	\$ 20.00
Thwart (canoe bar)	\$ 20.00

Paddle Equipment Repair Costs (per item):

Canoe: \$50 per hour (welding, riveting etc.) plus cost of repair materials/replacement parts (\$25.00 per seat or thwart)
 Kayak: \$50.00 per hour (welding) plus cost of repair materials/replacement parts
 Paddle: \$25.00 per hour plus cost of repair materials/replacement parts

Outfitted Camping Gear Prep and Transportation Fee: \$50.00 per set of outfitting, reserved but not taken at time of check-in or in case of no show..

Regular Camping Gear Prep and Transportation Fee: Rental price of each item reserved but not taken.

Camping Gear Replacement Costs (per item):

Tent:	\$ 75.00
Sleeping Bag:	\$ 35.00
Propane Stove	\$ 50.00
Propane Lantern	\$ 45.00
Lantern Base	\$ 10.00
Cookset:	\$ 30.00
2 gal. Water jug:	\$ 10.00
5 gal. Water jug:	\$ 20.00
Outfit Storage Box and/or lid	\$ 55.00
Iron Skillet	\$ 20.00
Bucket	\$ 15.00
Tarp	\$ 10.00

Complete Outfitted Box (box with all equipment): \$400.00
 Misc. items such as spatulas, forks, can opener, trowel etc.: \$3.00 each item

Camping gear repair fee: \$25.00 per hour per staff member plus cost of repair materials/replacement parts

Oak Hill Special Runs

Special runs are dependent on driver and vehicle availability. No deliveries before 2:00 p.m. or after 5:00 p.m.

"Ran out of ice Run" \$4.00 per bag delivered.

"Ran out of Food/Beer/Cigarettes (Grocery Store) Run": \$25.00 fee plus cost of items.

"Ran out of refreshments "(Liquor Store) Run": \$25.00 fee plus cost of items.

"Missed the Campsite Run": \$25.00 per canoe to take paddlers back to Oak Hill (paddle to campsite) by bus or van

"Latecomer Run": \$25.00 to drop off 1-2 people and 1 canoe at Oak Hill (still have to paddle to campsite), only for those that want to join a group and can't get to Arcadia until late in the afternoon. Reservation must be made by group leader only.

Not a regular service or one that is readily available. Canoe must be paid for by group at time of sign-in to receive any discounts. Latecomers must check-in by 3:30 and be ready to go by 4:00 p.m. 4:00 is last departure time.

"Lost or forgot camping gear Run": \$25.00 to take one person or staff member Oak Hill to Arcadia and back to Oak Hill for gear. Does not include rental of camping gear.

Note: All fees are plus 7.5% sales tax. Fees subject to change. 1/23/2017